

FORM – A

Intimation by Political Party about the person authorised to issue notice in Form - B to the candidates in respect of Elections to Municipality/ Nagar Panchayat/Municipal Corporation

From
The State President/State General Secretary
.....
(Name of Recognised/Registered political party with or without reserved symbol)

To
1) The Collector and District Election Authority
..... District
2) The Election Officer/Returning Officer
.....Ward,
.....Municipality/Nagar Panchayat/Municipal Corporation

No. _____

Date: _____

Sub:- Elections to the office of Ward Member of
Municipality/Nagar Panchayat/Municipal Corporation district
– Allotment of Symbols – Intimation about Person(s) authorized to
issue notice in Form-B – Reg.

Ref:- TSEC Election Notification No. _____
Dated _____.

Sir/Madam,

I hereby communicate that, the following person (s) has / have been authorized by the _____ party, which is a National Party / State Party / Registered Political Party with or without reserved symbol to issue notice in Form-B to the candidates proposed to be set up by the Party in the elections mentioned above.

Name of the persons authorized to issue notice in Form-B	Position or designation in the party	District (s) / area (s) / ward (s) in Municipality/Nagar Panchayat/Municipal Corporation in respect of which he / she has been authorized
1		
2		
3		
4		

The specimen signatures of the above authorised persons are given below :

1. Specimen signatures of Shri /Smt / Kum.....
(a)..... (b) (c).....
2. Specimen signatures of Shri / Smt / Kum.....
(a)..... (b) (c).....
3. Specimen signatures of Shri /Smt / Kum.....
(a)..... (b) (c).....

Yours faithfully,

Place:
Date :

(President/General Secretary)
Seal of the Party

Note:

1. The **signed Form-A** by the President or the General Secretary of any recognized and registered Political Party with the State Election Commission shall be delivered **to the Election Authority & Commissioner & DMA** on or before 5.00 PM on the last day of filing of Nomination.
2. On receipt of notice in **Form –A** about the names and specimen signatures of the party functionaries authorized to issue Form-B, **the Election Authority and Commissioner, DMA shall make Xerox copies of these forms and send them to all the Elections Officers/ Returning Officer of Municipalities and Nagar Panchayats before 3.00 PM** on the last date of withdrawal.
3. The Form –A can also be delivered to the Election Officer/Returning Officer concerned on or before 5.00 PM on the last day of filing of Nomination.

FORM - B

NOTICE AS TO NAME OF CANDIDATE SET UP BY THE POLITICAL PARTY

To
The Election Officer/Returning Officer,
_____ Ward,
_____ Municipality/Nagar Panchayat/Municipal Corporation.

Sir,

Sub: Elections to the office of Ward Member of.....
Municipality/Nagar Panchayat/Municipal Corporation
District – Setting up of candidate(s).

I hereby give notice on behalf of _____
(party) that,

- (i) the person whose particulars are furnished in columns (2) to (4) below is the approved candidate of the party above named, and
- (ii) The person whose particulars are mentioned in columns (5) to (7) below is the substitute candidate of the party, who will step-in on the approved candidate's nomination being rejected on scrutiny or on his withdrawing from the contest, if the substitute candidate is still a contesting candidate, at the ensuing Election to the Ward of Ward Number _____ of _____ Municipality/Nagar Panchayat/Municipal Corporation:

Name and Number of the Ward	Name of the approved candidate	Father's/ Mother's/ Husband's name of approved candidate	Postal address of approved candidate	Name of the Substitute candidate who will step-in on the approved candidate's nomination being rejected on scrutiny, or on his (approved candidate) withdrawing from the contest if, however, the substitute candidate is still a contesting candidate	Father's/ Mother's/ Husband's name of the substitute candidate	Postal address of substitute candidate
1	2	3	4	5	6	7

*2. The notice in Form 'B' given earlier in favour of Sri/Smt..... as party's approved candidate Sri/Smt..... as Party's substitute candidate is hereby rescinded.

3. It is certified that, each of the candidates whose name is mentioned above is a member of this political party and his name is duly borne on the rolls of members of this party.

Yours faithfully,

(Name and Signature of the Authorised person of the Party)

(Seal of the Party)

Place:

Date:

**Score off, if not applicable.*

Note:

1. The **Form –B must be delivered to the Election Officer / Returning Officer** not later than 3.00 PM on the last date for withdrawal of candidature.
2. Form-B must be signed in ink by the office bearer(s) mentioned above. No facsimile signature or signature by means of rubber stamp etc., of any office bearer shall be accepted.
3. No form transmitted by fax shall be accepted.
4. Para 2 of the Form-B must be scored off, if not applicable, or must be properly filed, if applicable.
5. If the Party President/General Secretary is issuing the Form-B directly to the Election Officer/Returning Officer concerned in such case there is no need of issue of Form-A separately.