

TELANGANA STATE ELECTION COMMISSION
1st Floor, DTCP Building, Opp: PTI Building, A.C. Guards, Hyderabad – 500 004.

M. Ashok Kumar,
Secretary

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No. 921/TSEC-Admin/2018.

Date:05.11.2018.

NOTICE

The Telangana State Election Commission, Hyderabad desires call for quotations from interested agencies/firms **on or before 26.11.2018** for Providing Comprehensive Architectural & Interiors Design Services to the Newly constructed TSEC Office Building, SEC residence & Secretary residence at Gachibowli. The details of the material requirement may be seen in official website **tsec.gov.in**

Sd/- M. Ashok Kumar
Secretary

//Attested //

V.V.L. Annappa,

Assistant Secretary

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5/11/2018

TELANGANA STATE ELECTION COMMISSION
1st Floor, DTCP Building, Opp: PTI Building, A.C. Guards, Hyderabad – 500 004.

NOTICE INVITING TENDER

A tender on Lump Sum basis are hereby invited from the Reputed, Resourceful and Experienced Agencies for the work as per the following details:

Tender No. & Date	No. 921/TSEC-Admin/2018, Date:05.11.2018
Name of Work	Providing Comprehensive Architectural Services for the Interiors Design to the Newly constructed Telangana State Election-Commission Office Building, SEC residence & Secretary residence at Gachibowli
Brief scope of work of Architect agency	Preparation Master layout plan, conceptual plans, detailed plans, specifications and estimations, tender drawings, service drawings such as electrical services, plumbing and sanitary services, fire services, Public Address System in conference halls, security systems
Plinth Area for Interior work	Approximately 30,000 S.Ft
Joint Venture	Allowed. Bid may be submitted under a Joint Venture. In case of a joint venture, the lead partner should fulfil the financial criteria at his own and should have experience of similar works having built up area (BUA) of at least 20,000 Sq.m. The other eligibility criteria remain same.
Estimated Cost of Works	Total estimated cost of building is Rs. 14.35 Crores (Rupees Fourteen Crores thirty Five Lakhs only) including civil construction.
Commencement of Work	Starts from the date of issue of Letter of Award of work.
Earnest Money Deposit (EMD)	Rs. 20,000/- (Rupees Twenty Thousand only) in favour of Accounts Officer, Telangana State Election Commission, Hyderabad.
Pre Bid Meeting	20.11.2018
Last Date for bid submission along with EMD	26.11.2018
Date & Time of opening of Bid	28.11.2018 at 11.30 A.M at O/o Telangana State Election Commission, Hyderabad

The Bidders must read all the terms and conditions of this bid document carefully and only submit the bid if eligible and in possession of all the documents required.

The Bidders must ensure that the quoted rate shall be inclusive of all indirect costs i.e. Logistics, Accommodation, TA / DA of personnel, Communication, Documentation, Transportation, Travel, Insurance etc., and inclusive of all applicable taxes such as GST, (CGST&SGST), and any other charge/tax/duty levied by the Govt. as applicable as on bid submission end date.

The e-tender document downloaded from the website:
<https://tsec.gov.in/home.do>

Further, any information or any issuance of this tender will be available only on the website mentioned above.

Minimum Eligibility Criteria

- i. The Bidder must be a Reputed, Resourceful and Experienced Company / Firm / partnership firm / joint venture in India and shall operate in conformity with the provisions of laws in India.
- ii. The Bidder must have registration of Architects with Council of Architecture, GST Registration Certificate, PAN card.
- iii. Audited Balance Sheet for 3 (three) years ending financial year 2017-18 are to be enclosed.
- iv. The Bidder must not have been blacklisted by any Government agency or Public Sector Undertaking. A declaration shall be attached in this respect.
- v. The bidder should have experience of having successfully completed similar works during the last 05 (five) years.

Similar works means: Comprehensive Architectural and Interior Design Services of Residential / Non-residential Buildings / Government Buildings / Commercial Buildings etc..

Terms and Conditions

- i. **Late Bids.** Bids received after the specified date and time of receipt should not be considered.
- ii. **Receipt and opening of proposals:** Proposals should ordinarily be asked for from consultants in 'Two bid' system with technical and financial bids sealed separately. The bidder should put these two sealed envelopes in a bigger envelop duly sealed and submit the same to the TSEC by the specified date and time at the specified place. On receipt, the technical proposals should be opened first by the TSEC at the specified date, time and place.
- iii. **Evaluation of Financial Bids of the technically qualified bidders:** The Telangana State Election Commission shall open the financial bids of only those bidders who have been declared technically qualified by the Evaluation Committee for further analysis or evaluation and selecting the successful bidder for placement of the consultancy contract.
- iv. The selection of bidder will be based on the performance work done, experience, Awards and financial bid etc.
- v. The decision of Telangana State Election Commission shall be final and binding. However contractor / bidder shall not be entitled to any compensation whatsoever for rejection of technical / prequalification bid.
- vi. Bids not accompanied by requisite DD / Bankers Cheque towards cost of EMD shall not be considered.
- vii. The EMD of unsuccessful Bidders will be returned not later than 45 (forty five) days after the expiry of Bid validity without any interest.

The EMD shall be forfeited:

- a) If successful Bidder refuses to accept Letter of Award.
- b) If successful Bidder gets involved in any corrupt, collusive, coercive or fraudulent practices

**Sd/- M. Ashok Kumar
SECRETARY**

// Attested //

V.V.L. Annapoorna

Assistant Secretary

5/11/2018

FORMAT FOR BID ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date: _____

To,
The Secretary,
Telangana State Election Commission,
1st Floor, DTCP Building,
Opp: PTI Building,
A.C. Guards, Hyderabad – 500 004

Subject: Acceptance of Terms & Conditions of the Tender Document.

Name of work :

Tender No. :

Dear Sir,

1. I/We have downloaded / obtained the tender document for the above mentioned 'Tender' from the web site namely: _____ as per your advertisement, given in the above mentioned website.
2. I/We hereby certify that I / we have read the entire terms and conditions of the tender document which shall form part of the contract agreement and I / we shall abide by the terms / conditions / clauses contained therein.
3. The corrigendum / Addendum issued from time to time by your department / organization too has been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the conditions of above mentioned tender document(s)/corrigendum/Addendum in its totality/entirety.
5. I/We do hereby declare that our Company has not been blacklisted / debarred by any Govt. Department / Public Sector Undertaking.
6. I/We certify that all information furnished by the our Firm/Company is true & correct and in the event that any information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore summarily reject our bid or terminate the contract (if awarded), without prejudice to any other rights or remedy including the forfeiture of the full said Bid Security/EMD deposit.

Yours Faithfully,

(Signature & Seal of the Bidder)